

- I. Call to Order @ 8:03 a.m.
- II. Roll Call:
- III. Approval of minutes from Feb. 7, 2020
 - A. Motion: Psychological Sciences
 - B. Second: Theater & Dance
- IV. Graduate Administrative Assistant Position
 - A. Anna: First and foremost, I have a large-ish change to announce to you all. Over the year, we've been talking about how to work on making sure the awards are getting out to you on time and that we have consistency throughout GSS. The way we, as the executive board, have come to a decision that we are going to discontinue the graduate student administrative position and make it a part-time position through the university. This would be housed in Student Affairs. The reason we're looking to do this is for consistency. The hope would be to look for a staff closely with Student Affairs to create more communication throughout our organization and the university. Someone who may have budgetary experience who could have more access to the ability to process our awards faster, having access to certain programs that a graduate student cannot have access to. The goal is really to have more communication. Though, it would be a staff person, it would cost about the same amount as we do now. We wouldn't be paying for benefits or anything like that. We would be looking at about the same price as we pay for our graduate assistant. The main goal is to serve graduate students better by having a smoother process for getting awards and reimbursements out to students. I also want to say Jenn has been doing a lovely job. This is not about her. Thank you for all of your work, Jenn! This is not to say it couldn't go to a graduate student. It just couldn't go to a graduate assistantship. The hope would be someone who can perhaps have some budgetary experience and greater access to the university. The process of this is still up in the air. We're waiting to hear from the Student Affairs office to figure out the best way forward. We have Dr. Drummer-Ferrel and Barb Spencer working with us on this. The hope is to have someone in this new position in May or June.
 - B. I just want to make sure we're all on the same page on this.
 1. Motion to change this position: FLA
 - Second: Physics
 2. Discussion:
 - Business Administration: The benefits that you mentioned. I understand those. Are there any drawbacks to putting the position to someone who is maybe not a graduate student?
 - Anna: We wouldn't be giving a student a graduate assistantship. We also wouldn't be paying for tuition, so that is a big drawback. However, we think the benefits outweigh the drawbacks. Having it as a part-time position, the goal is that we would have that consistency. It would be the glue of GSS even though it's not a GSS position. It's the financial glue in the background.
 - Business Administration: Will the person understand the needs of the graduate students?

- Anna: This position wouldn't be a chair position, so they wouldn't be voting on GSS matters. The person would have a say in what we're doing, but it would be someone who is more in the background. This position would be much more clerical.
- Grace: I just want to be clear that as the system currently stands. Because Jenn is a student, she can't approve all of the reimbursements on her own. They have to be processed by a university employee because of potential FERPA issues. So, what's happening is Barb Spencer is helping us process these reimbursements, but it is actually NOT part of her job. She is just doing this to help us out, and so what happens is sometimes there is a delay because she is doing all of this in her spare time. By having a university staff member take over, we would actually be able to likely process reimbursements faster because there wouldn't be the delay between transferring paperwork between Jenn and the university staff.
- Kyle Reynolds: The only thing I was going to add is that the way USG currently structures things, they are able to issue travel advances to their students because they have a staff person who has access to do that. This could also open the opportunity for graduate students as well. Getting that money up front as opposed to being reimbursement
- Anna: That is still the hope with Engage moving forward, which Victoria and I have Monday.
- Anthropology: Would we be able to have access to the job description before you send it out?
- Anna: Yes, we're waiting on Student Affairs. My hope is to make changes in the bylaws and have that approved. Then, whether it works out timing wise, if nothing else, I will promise the bare minimum, sending out the description via email. You guys can give us feedback via email if that works. I'm open to hearing complaints or otherwise.
- Ecology: Would it be a fair wage?
 - We were thinking more along the line of \$13ish. It's all in the process of working with Student Affairs to get this in order. I'm sorry I don't have more information to get to you guys right now. The technicalities we will be working on in the future, but I wanted to get the input from the Senate on this before moving forward.
- Vote to move forward in this change of position: all in favor. No opposed or abstentions

V. Executive Board Reports

A. **Executive Chair** – Anna Solberg – asolberg@kent.edu

1. Faculty Senate Update

- There were a couple of things discussed that do affect graduate students. We're looking at getting a new platform whether it be continuation with Blackboard or a different LMS. They are still in the process of trying to figure this out. There was another discussion about making sure there is fluidity.

There are some videos up at the following link that you can view: <https://www.kent.edu/lmssearch>

- Teaching requirements
 - Some of you may remember this from last year. There was talk about a policy that would be changing regarding graduate students' and other faculty's teaching requirements. We had approved it with some stipulations at the end of last year. It was taken to Faculty Senate. Bounced back. Our input wasn't taken because I would say it wasn't really the place for us to put some of our opinions in there. I'll talk about that another time. Basically, they've come back to it and they're still sticking with the main gist of what they had brought to us last year, so some of the highlights of that would be changing the amount of credits that a graduate student needs to teach. There was also talk of potentially requiring teaching training for graduate students before taking on a class of their own. Some departments do that already but some do not. I am in full support because I was thrown into the teaching situation with no training. How each department plays that out is going to be different. Basically, the changes they have made to this policy, it all has the stipulation if your department does something different, you can take it to the provost, and the provost can approve or deny the request to continue or change the way things currently stand
 - They didn't come to any full conclusions at the senate meeting to finalize how to approach this issue. It is going back to the committee that has been working on this. I have requested that we do have graduate student representation on that board. I just wanted to update you on that, even though it has been a year long process.
 - There's no official change yet. But, I want you to know there could be some changes. We are looking to have graduate student representation on the board. We haven't had that in the past.
 - Spring break is potentially going to be moving to early in the semester.
 - The search for the provost is moving forward. A few other searches within the university are moving forward as well. If anyone has any questions, comments, concerns, as the provost search moves forward, we do have graduate student representation on that committee so bring anything that you have to us and we'll make sure it's communicated.

2. Update from President Diacon

- I met with President Diacon. The main thing I want to convey from this meeting is his concerns regarding May 4th. With May 4th coming up with the 50th anniversary, he does know there are concerns about potential violence, political instability. He wants to stress that we're not going to stop anyone from speaking their mind on campus. But there are a number of plans in place through the Kent and campus police to make sure there is no violence to make sure everyone is safe. Be aware that if you see someone speaking up on that day, we're not trying to stop anyone from speaking up. But there are plans to make sure it's done in a safe way. If you see anything, let campus police know. Hopefully it will go over smoothly and there won't be any issues. Hopefully we can make sure everyone is safe.

3. Award Survey

- In order to make sure we are supplying higher ups at the university, we have come up with an awards survey. Anyone who has gotten an award over the past year, we would greatly appreciate it if you could fill out an award survey. It's basically all about developing a good report that we can give to the president and RASP. That way, next year, we can prove we're using the money in a good way. We will be sending that out to you guys soon. Please make sure you are sending this out to your constituents.
- Biological sciences: Isn't there a record of the awards?
 - Anna: Yes, but this award survey will be more of a narrative. It will be more about how it benefited you and your research and the university.
- Biological Sciences: It might be cool to have a map to show all of the places we go in a year?
 - Anna: Oh for sure! As a geographer, I love that idea.
- Biological sciences: Combining points two and three: Is there any update from Todd about the money he promised?
 - Anna: There are updates, but they are not solidified. So, at this point, I don't want to say anything for sure. Hopefully, I will have a more solid announcement at the next meeting.
- Evan: Maybe we could set up automation of the survey? Is it possible to work with the One Stop? There could be some coding that could send out the survey when students get information about the reimbursement being placed in their Bursar account. Hit two birds with one stone?
 - Anna: I will check with this again. Hopefully with the Engage system, it will help to do this.

B. Executive Vice Chair – Victoria Reynolds – vreynol1@kent.edu

1. International Travel Award

- a. The ITA is due tonight by 11:59 p.m. We are hoping for a good turnout this semester. Because it is due tonight, I don't have a

final amount. We have an ITA committee meeting and have a plan. That's all I have on the ITA as of now as it's not past the deadline

2. Committee Reports

- a. University Teaching Council - Basically they talked about how faculty discussed limits to faculty teaching grants and conference chairs for the 2020 UTC teaching conference. And, that the faculty summer teaching development grant application review process was processed.
- b. Chemistry & Biochemistry: New award to help any staff member or faculty. They're thinking it will be about \$500. They didn't finish the award yet, so more information to come.

C. Finance Chair – Xin Hong – xhong1@kent.edu

1. DTA surplus

- There is a surplus of \$20,700 in the DTA account. After discussing with the E-Board, we have decided to distribute this surplus to our other awards.
 - *Previously:* ITA : \$22,500 (15 full awards); RA: \$23,000 (11 full awards + one partial award \$1000); Symposium: \$23,000
 - *Updated amounts as of now:* ITA :\$31,500 (21 full awards); RA: \$32,000 (16 full awards); Symposium: \$28,700

2. Special Contingency Award

- In other good news, after discussing the board, we have reopened the SCA. We have budgeted \$5,000. We are looking for volunteers to make up the review committee. The prospective schedule for the SCA is as follows: We will open the application in April, and the deadline will be at our May meeting. Then, we will announce the awards at the June meeting.
- Biomedical Sciences: Isn't it open on a rolling basis? Based on senate meeting deadlines? It's based on the schedule of our senate meetings?
- Xin: Yes, we base it on our scheduled meetings.

3. Chemistry - What about the people who had conferences canceled due to COVID-19?

- Anna: We'll be discussing that in a bit.

D. Advocacy Chair – A.J. Giorgi – ajgiorgi2@kent.edu

1. Research Award

- The Research Award closed Monday, March 2. He does have a committee set, and they will be reviewing the applications. We are hoping to have the award decisions by the next meeting.

2. Habitat for Humanity

- He has been trying to contact Habitat for Humanity throughout the year. He finally got some answers. We won't be looking at building houses, but the biggest issue they have is fundraising. They don't have the money to buy the things needed to make

the houses. He's looking at the technicalities of the fundraising. Giving Uber rides on St. Patrick's day? We're unsure about the legality of that. But, that's pretty much all I know about that.

- Psychological Sciences: I had someone ask me a question about the Research Award. Is there a way to have this extended if the timeline went beyond the expected timeline? If their research is taking longer than expected, can they extend that timeline?
- Mitch: We've done limited extensions where our reimbursements have slowed the timeline down. We haven't offered extensions because the applicant's timeline changed.
- Anna: We do have that timeline set for a reason.
- Biological Sciences: I would be really interested in this as a potential concept. In our department there has been quite a bit of construction that has put a lot of pressure on our graduate students to get things done because the animals aren't breeding or acting as they should be. I think this is something worth discussing in general. It's not as if they didn't do the work. It would be because they couldn't get their research done. That wouldn't be a problem if you had a federal grant. This is how we're having problems. It might be worth a real discussion.
- Anna: Yeah, I think this is a good point. This might be something that the Bylaw Committee could look at?
- Biological Sciences: Yes, I definitely think this is worth discussion.
- Anna: Yes, make sure to talk to A.J. too.
- Biomedical Sciences: How would a decision be made?
 - Anna: I would say the Advocacy Chair would look at it, and then it could be brought to the full board. We've had this situation with other awards and we need input from more people to decide how to handle the situation. With Engage, this could change because of how we process awards using that platform.
 - Biomedical Sciences: I want to advocate for this a little bit more because the funds have already been given so the funds are just sitting there. Just saying that for different circumstances...
 - Anna: I definitely agree with that. I'm going to pass this back to Liz and the Bylaw Committee to look at how to actually handle that.
- Political Science: Could we just get a report back when the decision is made?
 - Anna: Yep. We can definitely do that.

E. Research Symposium Chair – Srijana Bhandari – sbhand3@kent.edu

1. Statistics for the registration for the [Graduate Research Symposium](#)

- After removing the incomplete and duplicate applications:
 - 199 poster presentations, 6 performances, and 126

- oral presentations for a total of 331.
 - Last year we had 205, so I'm really happy about that.
Thank you all for your great work.
- 2. We need judges. We really need judges from across academic units. We only have 40 judges right now. This is not good. I really want you to help to urge the faculty members to be a judge. We will be sending an email to your faculty. We also need volunteers for the Symposium itself.
- 3. We have negotiated with FedEx to provide discounted printing for the Symposium. I will share the account number with you, so please be sure to share this with your constituents.
- 4. Political Science: Do we have a breakdown of judges? If I had, say, 20 judges from my department (which I doubt I do), I wouldn't need to recruit anyone else.
 - Srjana: We can definitely do that.
- 5. Evan: I know this can serve as a service opportunity, does this extend to adjunct faculty and staff?
 - Srjana: Yes, I would say so. All that are qualified could be judges. There's a breakdown on the judge survey that they can fill out faculty, staff, or professionals.
- 6. Theater & Dance: Who is eligible to perform? I know a lot of our work in Theater & Dance is performance oriented, and so the Symposium is not accessible to my department right now. How can we open that up? Maybe there's a miscommunication around that?
 - Anna: There are performances.
 - Srijana: Oh yes! There are performances.
 - Theater & Dance: We've been told it's only visual and music and maybe another. There's some disconnect there.
 - Srijana: I'm sorry. I don't think that's the case. You guys are eligible for performances.
 - Theater & Dance: I think there has been a miscommunication around that. Some people in my department have been curious about it but have thought they were ineligible.
 - Anna: Do you know where they heard that from?
 - Theater & Dance: I will find out.
 - Srjana: If you know people who really wanted to perform, contact me as soon as possible because I'm finalizing the abstract and presentation booklet.
 - Theater & Dance: Yeah absolutely! I will.
- 7. How long are oral presentations?
 - Srijana: That's around 15 minutes. I included that in FAQs. I will be sending one rubric to you all. It will be the blank rubric to give you information about how you will be judged.
- 8. Biological Sciences: Just to verify, can people outside of the university be judges? People who work for consulting firms?
 - Srijana: I believe so. I have negotiated with FedEx and they are going to help. I think if I know who wants to be judges, I can talk to them to see what background they have.

F. Info Services Chair – Grace Murray – gss.info@gmail.com

1. If you have published/presented recently, let us know. We'd like to spotlight you on social media. I know a lot of people aren't traveling right now, but we do want to be sharing this information.

2. Like us on [Facebook](#) and follow us on Twitter ([@KSUGSS](#))
3. With Grad Fest, make sure you're letting your constituents know.
 - Political Science: A lot of students in my department don't have cars, so they need to be able to go to places that are on buslines and I don't think Mad Cap is, so just something to be aware of.
 - Grace: If anyone has room in their car and is willing to share... If people need rides and if people are willing to give rides, please let me know and I can connect you.
 - Victoria: My car is open and I have to go. I have room.
 - Anna: Yes, call Victoria!

V. Old Business

A. Approval of Charter Update

1. We had the charter looked at by university lawyers. I had a few printed out copies on the back table. We also sent this out via email. Basically, this is just looking at some formatting changes. Uncapitalizing names, that had to be done so if you're looking through here and see everything lowercase, it is supposed to be that way. Spacing change. Nothing too major there.
2. A couple of other minor changes that I will point out to you.
 - E4B under the Advocacy Chair: It says the Advocacy Chair shall be responsible for regular correspondence with *student media*. Previously it said The Daily Kent Stater, so we made that a bit more broad.
 - There has also been a change to the administrative position. We took out the administrative position from this because the admin is not a board member. It is just a clerical position. This way we can make more changes in the future without having to change the charter. So, where the administrative position had been in the charter, we have changed it to "working with the Division of Student Affairs." We also changed this under the Finance Chair position (E5B and C), where it had been talking about the administrative position, we now say, "The finance chair shall oversee the preparation of an annual budget in consultation with the executive chair and Division of Student Affairs." "The finance chair shall work with the Division of Student Affairs to ensure the timely execution of financial obligations."
3. So just minor changes. Then, there had been a section (E8) referring to the administrative position. This was removed, again, to ensure that we can make changes to this position easily through the bylaws rather than having to send this back to the Board of Trustees.
4. Under G2 and G4, we had "her/his" written in here, that is to be taken out so as to not to point out a specific gender. This is just stating, "a special meeting of the GSS shall be called by the Provost or the designee." This is lawyer stuff to make it consistent.
5. This is what needs to be sent to the Dean of Students and Board of Trustees.
 - Motion to approve the charter: Chemistry and Biochemistry

- Second - political science
- No discussion. All in favor. No oppositions or abstentions.

B. Committee to Review the Bylaws

1. Anna: A reminder, if you would like to serve on the committee to review the bylaws, please please please let Liz know (eaolino@kent.edu). We could use all help.
2. Liz: We're moving through the budgetary component. It's money stuff. It's really extra boring. However, I would like to ask, if you had any changes to your academic unit, please let me know. I know there was a change to LCI, so if you had any changes too, let me know. We're going to get through this component rapidly and then moving quickly to the front of the bylaws where there's a bunch of descriptions of academic units. That's really all I've got.
3. Anna: Yeah, if there's anyone who has had any changes, please let her know.

VI. New Business

A. We have two organizational requests. We have about \$750 left in the budget for requests. Both of these requests for today are for \$100, so \$200 total.

B. Organizational Request - Philosophy Graduate Student Conference (\$100)

1. Philosophy: Every year the philosophy graduate students put on a conference to commemorate the events of May 4, 1970. We're asking for \$100 for the rooms and technology as well as, hopefully, to provide some meals for our guests. We're going to have 6 really great papers from philosophy graduate students around the country. We also have a keynote speaker who was really active during the Vietnam War.
 - Psychological Science: Is it open to all of us?
 - Philosophy: Yes, it is tomorrow in 306A right around the corner.
 - Motion: MCLS
 - Second from Psychological Sciences
 - No discussion.
 - Approved. No opposed or abstentions

C. Organizational Request - KentLingua (\$100)

1. MCLS: Kent Lingua in MCLS has 3 freelance translators (including a court interpreter) to come and talk about their experiences and how to work as a freelance interpreter. They will provide information on how we can get our foot into the market. It is today 2pm in Satterfield 121. Asking for \$100 for refreshments, pizza, drinks all of that.
2. Evan: What languages will be represented?
 - MCLS: The court interpreter is French.
 - Evan: OK. That's good! I'm there!
 - Motion to approve: Nursing
 - Second: Theater & Dance
 - No discussion
 - Approved. No opposed or abstentions

D. GSS Executive Board Election -- Nominations must be sent to Anna Solberg (asolberg@kent.edu) by March 16, 2020.

1. Anna: The end of the year is coming up and that means election time for the board. If anyone has any interest, you can nominate yourself or someone else. Please email Anna. They can email her saying they want to nominate themselves or someone else. She will be needing a half-page statement as well as an updated CV. We share that information with you all to help inform your votes. That will be due by March 16th, so we can have this ready for our April meeting to do the voting to ensure we have the board set for our May 1st meeting. So that everyone has an idea of what we do, I'm going to have everyone go down the line and explain what we do:
2. Executive chair: I'd say this is an overall communication position where I have a lot of meetings. There's a lot of making sure that the board is in good order and that I am also communicating from the university to the grad students and vice versa. I have a lot of meetings with Kyle and Cindy Stillings, the advisor for GSS. I'm also a representative on committees. There are a lot of different meetings that pop up. And then just being there to hear graduate students -- any issues that arise, etc. Just trying to be a good communicator for everyone. If you're good at communicating with people and organizing your schedule and your time, it's a really cool position. It's been a lot of work. We're required to do 5 hours of work each week. It's a lot more than that. We did do some recording of the time we spent with these positions earlier in the fall. And I know for me personally, it was averaging about 15 to 20 hours per week. It's a big time commitment but it's definitely worth it. On top of that, you're running the GSS meetings and the Executive Board meetings and coordinating Grad Fest.
3. Political Science: Could you remind us of the stipends that you all get?
 - Anna: Yes, it was changed last year. The board gets \$4,000 and I get \$5,000.
 - Political Science: Is that per semester?
 - Anna: Per the whole year. And I would like to stress that it is nice to have that extra bit of money, but don't do it if you're just looking to get extra money. It's a big commitment. You have to be very invested in the position that you take not only for you but for all graduate students. We're all relying on the board to make sure everything runs smoothly and to ensure we are being represented across the University.
4. Political Science: Are any of you considering running for a position again?
 - Anna: I know A.J. has potentially talked of it. I'm not certain. I would like to, but I will be doing research in Uganda come December, January, and February of next year. If we don't have a lot of nominations and a lot of people running. I would potentially run again to make sure that position was filled. But, it would be with that stipulation, and I want to be incredibly clear with all of you about that. Any questions on that? I'm trying to wait and see how many people we have nominated.
5. Evan: I just have a general question. Is this within the +8 hours of additional graduate employment.

- Victoria: Yes, it is. It is 5 hours.
 - Anna: So yes, if you have an assistantship, you can run.
6. Vice Executive Chair: I will not be committing to another year. I'm trying to finish my dissertation. So, this position will be open. I have really enjoyed this past year. I enjoy having a leadership role. I do want to second what Anna said: The money is great, but that will not carry you through the year. It's not enough for you to want the money. You have to really advocate for graduate students. I am kind of like the right-hand lady to the executive chair. I do the stuff that Anna can't get to. She is the busiest person I know. I go to a lot of meetings, run the ITA. Basically, you set up the survey and then you have to go through the applications to blind the recommendation letters. After the review I send out letters. On top of the ITA, I do committee reports also streamlined via qualtrics survey. I manage committee representation for University committees. I have an Excel sheet that I update. It has all of the committees that have been really active and the ones that have pressed paused. At the beginning of the year, I send a lot of emails and then it generally takes care of itself from there. Any questions for me? I hope you guys run because I think you all would be great.
 7. Finance: I probably have the same schedule as Victoria. I'm trying to get out of the program by summer, so I'm not running again. For the finance chair, you manage all of the finances. At the beginning of every fall semester, you draft the budget for the coming year. We just transitioned from an academic year budget to a fiscal year budget. I also oversee budget expenses and the budget along the semester for other accounts like DTA, RA, ITA, etc. Besides that, I also oversee the DTA. For that one, in the past, the finance chair worked closely with the administrative position with the new staff position we are proposing, I'm not sure how that would work. I also oversee the SCA. We know the SCA was not there in the recent couple of months, but in the coming months, the SCA will be back and running. The workload for the SCA is very similar to the ITA and RA. The review meetings for the SCA are hosted more frequently though because the SCA has monthly deadlines. That's pretty much all for the finance chair.
 8. Advocacy Chair: Remember what Xin and Victoria said about the review process for the awards. The advocacy chair is in charge of the review process for the RA. The advocacy chair is also responsible for taking up a few different committee positions and being the grad representative there and relaying that info back to the board and senators. This position is primarily responsible for trying to get GSS involved in different programming organizations across the university and beyond. That can range depending on how you or whomever would like to take up that position and what kind of advocacy they'd like to be involved with. Like we said this year, with Habitat for Humanity, there have been some issues. But, this position is highly important in making sure graduate students are giving back to the community and making a name for KSU graduate students in the university and outside the university.
 9. Symposium Chair: This is going to be renamed to the "organizational programming chair." I'm not going to reapply for this position. You have to organize the research symposium, which is really time consuming. It's

about 3 to 4 months where you are very busy but the other months are OK. It's a really great position because I've learned a lot of things here. If you are good at organizing, I think it's a good position for you. Being an international student, being here was really tough but I made a good decision and I survived. It's a good position.

10. Information Services Chair: I am responsible for social media and maintaining our website. I had to go through Drupal training. It's essentially training that allows me to go in and alter the KSU website. I send out emails back and forth to different individuals, making sure everyone is getting the information they need in order to be sure people know about the awards, Grad Fest, etc. I'm also responsible for the meeting minutes, so when I'm up here and typing rapidly, it's because I'm trying to write down everything everyone is saying. Then I have to go back through and make sense of it all. If you are someone who is active on social media and enjoys communicating with others, I think this would be a good position for you. My position is pretty straightforward, but if anyone has any questions, let me know.

E. Senator: I have a general idea about what you all do, but I was wondering if you could put all of this information into a one-page handout that we can send to our constituents.

F. Biological Sciences: How does all of this work?

1. Anna: I will get all of this data compiled and then I will send out this packet to you all. You can read up on the nominees before the next meeting. I will get that out to you all. This is why I need the nominations before the next meeting.

2. We will then have the nominees at the April 3rd meeting. They will each come up and give about 3min spiel to address all of you, so you can see their personality. Then we will have a vote. You'll each get a sheet of paper with the names, you'll be able to vote for each position. You'll be able to know who is on the board. We will still be the board members until the end of the May meeting.

G. TLC: I just wanted to make people aware that UCLA is on strike for better conditions for graduate students. Keep them in your thoughts.

VII. Announcements

A. Grad Fest at MadCap Brew Co. from 6 to 8 p.m.

1. *Please share the flyer with your constituents via email today as a reminder that we are having fun tonight!*

B. Coronavirus

1. We have come to the conclusion of potentially a major pandemic, we would like to make sure that if conferences are cancelled, you are covered. We will be still able to reimburse you. I know the physics conference was cancelled in Denver. If you do run into an issue with something being cancelled, we'll be asking for an email statement that it was cancelled. We will also want proof of receipts or payment that includes something related to you spending funds on the conference. I will be sharing a statement that you can share with your constituents.

C. Kyle Reynolds - Graduate Student Appreciation Week

1. We have Grad Student Appreciation Week during the week of April 6 through 10. We are very excited about that. You should be receiving an

email out today. We are going to also be having a dinner to honor those who have received awards from SCA, RA, ITA in 2019. If you received an award in 2020, we'll honor you next year. There will be free food as well as beer and wine. We really want to show our support for you and everything you've done. We will also have other daily events.

VIII. **Dr. Manfred van Dulmen** - Interim Associate Provost of Academic Affairs

- A. Dr. van Dulmen did not appear to speak.
- B. Political Science serves on the committee with Dr. van Dulmen, so she shared information.
 - 1. Political Science: There will be some surveys coming out. Once you see those, really encourage your constituents to complete them, so we have a good understanding of graduate student experience.
- C. Political Sciences: I also just wanted to say, i don't know if we should say a very specific time and date for GSS meetings and, if you can't make it, don't run for the position. I often have constituents asking, "Oh well what time does the senate meet?" I don't have an answer for them, so I'm unsure whether that's something we should consider.
 - 1. Anna - That's a good suggestion. I'm going to let the next board decide that.

IX. Adjournment @ 9:48 a.m.

- A. Motion - Anthropology
- B. Second - Public Health
- C. All in favor. No opposed. No abstentions.